

# UNIVERSITY OF MINNESOTA

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**To:** Jean Wallace, Farideh Amiri  
**From:** Arlene Mathison  
**CC:** Andrew Owen, Brenda Thomas, Colleen O'Connor-Toberman  
**Date:** June 27, 2016  
**Re:** National Accessibility Evaluation Pooled Fund Study, MnDOT contract 99008, wo 208, Task 1 Activity Summary for FY16

This memo is a summary of the activities the Center for Transportation Studies conducted for the National Accessibility Evaluation Pooled Fund Study, Task 1, from the start of the contract on July 9, 2015 through June 30, 2016.

1. Maintain and update the Accessibility Observatory website
  - a. CTS maintained and updated the Accessibility Observatory website ([ao.umn.edu](http://ao.umn.edu)) throughout the contract. The site received 11,597 visits during this time, and the top three pages were the home page, the Access Across America Transit 2014 report and supporting maps and data, and the data pages.
  - b. CTS created a one-page Accessibility Observatory program overview for potential TAP members which is available on the website.
  - c. CTS sent two announcements to the AO mailing list about the National Accessibility Evaluation study.
2. Publish research reports and summaries based on the products of Task 4, and conduct supporting media campaigns
  - a. The drafting of the reports was delayed, so these products will be published in FY17 instead; the related media campaigns will happen as the reports are published.
3. Support the technical advisory panel (TAP)
  - a. CTS arranged and held three meetings of the TAP: September 28, 2015; January 12, 2016, at TRB; and April 12, 2016.
  - b. CTS maintained the TAP membership lists, invited TAP members to the meetings, developed the meeting agendas, assisted in the preparation of quarterly reports for presentation to the TAP, and distributed and posted meeting minutes.